

Unitarian Universalist Fellowship of Klamath County
Premise Use Agreement for the
UU Fellowship Hall

Name of Person in Charge: _____
Phone: _____ Email: _____
Address: _____
Name of Organization: _____

Date of Use: _____
Time of Use: _____
Estimated number of people attending: _____

Occurrence of event: circle one
Weekly Monthly One time use

Meeting purpose/ activity:

Do you need Wifi? _____
Do you need the screen, video projector equipment? _____

Please note: Use of the Episcopal kitchen is **not included** in this Premise Use Agreement.
Please bring your own table service if needed. Please take trash with you when you leave.

Hold Harmless/Waiver of Damages

In consideration of the UUFKC granting permission requested herein, Permittee agrees to indemnify and hold the UUFKC and its officers, agents, and employees harmless from any and all claims, demands, lawsuits, actions of any kind, damages, judgments, amount paid settlement costs, and expenses (including attorney's fees) which may be incurred or arise out of Permittee's exercise of the permission granted or from any of the Permittee's activities related hereto. Permittee acknowledges that they will use the Fellowship Hall at its own risk and expressly waives any right to make or prosecute claims or demands against the UUFKC for any loss, injury or damage which the Permittee may sustain by virtue of the exercise of the permission granted or by reason of any defect, deficiency, or impairment which may occur from time to time from any cause of the water supply system, drainage system, heating system, gas main, electrical apparatus or cable furnished to the event or for any loss resulting from fire, water, tornado, civil commotion, riot, landslides, windstorm, earthquake or other acts of God. I certify that all statements on this application are complete and correct.

Signature of Applicant _____ Date _____
Signature of UUFKC president _____ Date _____

UUFKC Premise Use Policies - *Renters, keep this page!*

Price: \$10 per use. Checks can be made out to UUFKC, and deposited in the secure dropbox inside the UU Fellowship Hall.

All Premise Use Requests must be approved by the UUFKC board and signed by the UUFKC president.

A UUFKC Keyholder must be present at all activities in our space. Keyholders must be trained on proper lockup procedures. Keyholders may not give out their keys or security codes without prior UUFKC board consent.

Your Primary Contact for getting into the building is: _____

UUFKC Keyholders:

Anya 541-965-2902

Eric 503-709-7110

Chuck (541)205-6313

Sue 541-880-6246

Annica 208-570-4776

Groups and individuals using the UU Fellowship Hall are responsible for the following:

- Removing your own trash, and putting a fresh liner in the trash can.
- Bringing your own table service, cups, mugs, etc.
- Setting up and taking down of tables and chairs (see attached map for proper room arrangement)
- Leaving the UU Fellowship Hall in prime condition
- Following St Paul's Episcopal Church building use policies
- Being respectful of other groups and activities that may be happening in the building.

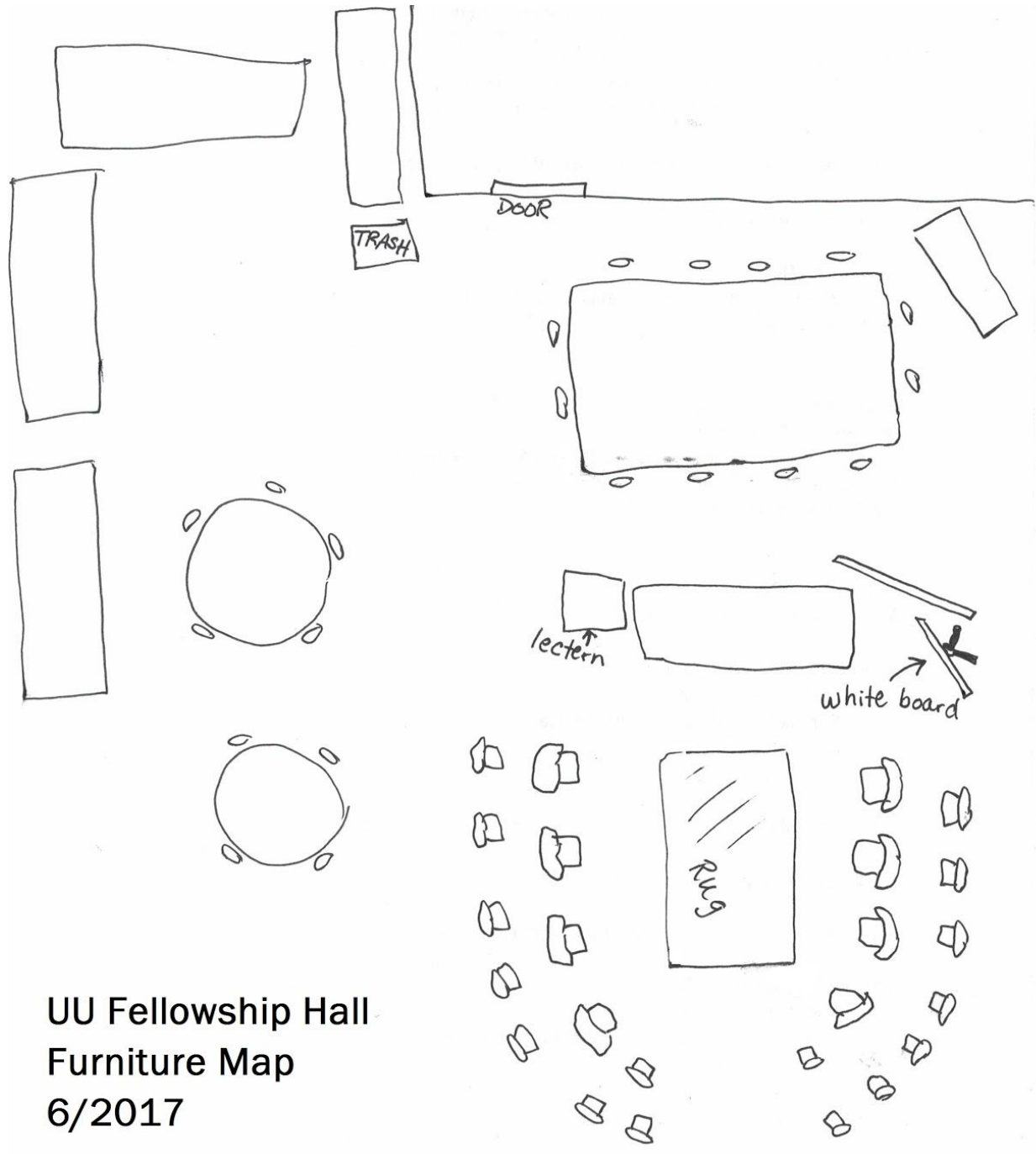
Sponsoring group will be liable for all breakage, and/or missing equipment

Use of the Episcopal kitchen is not included in this Premise Use Agreement.

Event Parking is allowed around the Church building and street.

Tables, chairs, and other equipment are not to be removed from the premises.

Attached: Map of furniture



UU Fellowship Hall
 Furniture Map
 6/2017

